

GURU GOBIND SINGH PUBLIC SCHOOL – CHAS (BOKARO)

ASSIGNMENT 16

CLASS: 3

SUBJECT : COMPUTER

Date: 10/08/2020

CHAPTER NO. : 4

CHAPTER'S NAME- MS PAINT: DRAWING TOOLS

Session: 2020-21

Note: Assignment should be done in Computer Notebook. It is compulsory and students must submit on the day school reopens.

STUDY MATERIAL

1.Text tool

- ❖ This tool is used to type text on the drawing area.

Steps to type text in MS Paint

- ❖ Click on the text tool.
- ❖ Select the color ,style and size of font .
- ❖ Drag the mouse pointer on the drawing area. A text box will appear which has a blinking line.
- ❖ Type the text.

2.Steps to save a file in MS Paint

- 1.Click on file menu.
2. Click on Save as option.
- 3.Type the name of your choice.
- 4.Click on save.

3.Steps to create a new drawing in MS Paint

- ❖ Click on file menu/Paint button
- ❖ Click on New option.

4.Shortcut keys

- To save a file in MS Paint

Press keys Ctrl + S

- To create a new drawing in MS Paint

Press keys Ctrl + N

5.Undo command



This command allows us to undo the last action. It removes the last change we made in the file .

Exercise

A.Choose the best alternative from the following :

1. Magnifier tool can

- a.zoom in b.colour c.erase d.move

2.Which is not a colouring activity ?

- a.colour selection b.colour filling c.colour mixing d. background colour

3.To do spray colouring we use

- a.air brush b.thin brush c.thin line d.none of these

4.To delete a diagram we use

- a.eraser b. cutter c.remover d.all of these

5.A rounded rectangle can be drawn using

- a.line tool b.rounded rectangle tool c. eraser d. pencil tool

6.The fill in color tool will cause the colour to spill over a figure if it is

- a.closed b.open c. rectangle d. circle

Note: Do Q. A in textbook pg no .48

Answers

A. 1. a.zoom in

2.c.colour mixing

3. a.air brush

4.a.eraser

5. b.rounded rectangle tool

6.b.open