

SCHOOL ALMANAC

2021 - 2022



GURU GOBIND SINGH PUBLIC SCHOOL

Head Office : Sec.-V/B, Bokaro Steel City, PIN : 827006

Tel.: 268589, 267989 (P&T), 267783 (Fax)

E-mail : ggpsbok@rediffmail.com

Website : www.ggpsbokaro.org

Branches : GGPS, Chas, Tel. : 06542-265655

E-mail : ggpschas@rediffmail.com

: GGPS. Dhanbad, Tel. : 0326-2301035

E-mail : ggpsdhn@gmail.com

: Mata Draupadi Namdhari Guru Gobind Singh Public School

Daltonganj, Dist.- Palamu, Tel No.: 06562-290405 /

9430164332, 8409039930,

E-mail : ggps2004@gmail.com

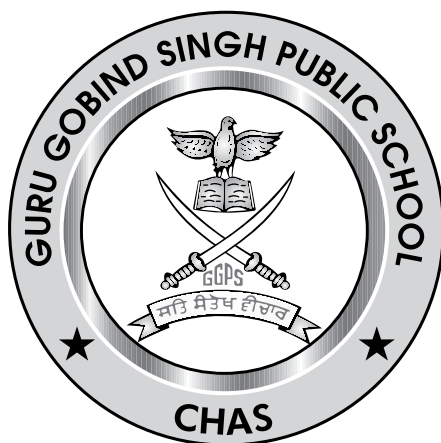
: GGSPS, Mohali, Chandigarh, Tel : 0172-5094030

E-mail : ggps9mohali@gmail.com

: GGPS, Hoshiarpur, E-mail : info@ggpshoshiarpur.org

Tel. : 01882-266557/58, 6283564268

THE EMBLEM/COAT OF ARMS



- BAAZ** : A glorious symbol of Nawabs, Maharajas & Rajas
- KIRPAN** : Kirpa + Aan (Power with Honour)
An emblem of courage and adventure which is to be used for defence and not for offence.
- GURU GRANTH SAHIB** : “Shabad Guru” of the Sikh Panth.
- SAT SANTOK HVICHAR** : He, who is truthful, content and rational, is learned.

“TO SERVE THE HUMANITY AT LARGE ”

[PARENTS MUST FILL UP THIS PAGE]

(To be retained by the Class Teacher)

Name:.....

Adm.No.....Class/Section:.....

RollNo.:.....House.....

BusStop:.....Bus No.....

Any other mode of Conveyance

Date of Birth:.....Blood Group:.....

E-mail Id of Parent/Student :

.....

Mother's Name & Occupation:.....

Father's Name & Occupation :.....

Staff No. If BSL/BCCL/SAIL :.....Medical Card No.....

Address (Resi.).....

.....

Mobile/Contact No.: 1.....2.....

Mobile No. for SMS Alert :

Name of Brother/Sister studying in GGP Schools :

1.....Std./Section.....

2.....Std./Section.....

Class Teacher's Name :

Signature :.....Tel. No. :

In case of emergency contact :

Name of the Local Guardian.....

Relation with ward.....Telephone No. :

Photo
Stamp Size

THIS ALMANAC MUST BE BROUGHT TO SCHOOL EVERYDAY

UNDERTAKING

I have read the rules and regulations of the school and promise to abide by them and ensure that my ward conforms to the standard required by him/her in conduct, academic dress code, discipline and regularity in attending the school. I agree to abide by any changes /decisions taken by the school management at any time. I shall acknowledge and sign the remarks entered in this Almanac without fail.

Date :

Signature of Father/Mother/Guardian

GUARDIAN'S RELATIONSHIP

Guardian's Relationship With the Pupil :.....

Guardian's Name :.....

Full Address :.....

.....

I hereby authorize Mrs./Mr.....

whose signature appears above as guardian to sign the remarks entered in this Almanac.

Date :

Signature of Father/Mother

Note :

- i. Particulars given overleaf are to be filled in by the parents.
- ii. The above signature of the parent/guardian should tally with the signature in all future correspondences with the school.
- iii. The 1st copy of this proforma should be duly filled in & submitted to the class teacher within 15 days of reopening of the school.

[PARENTS MUST FILL UP THIS PAGE]

Name:.....

Adm.No.....Class/Section:.....

Roll No.:.....House.....

Bus Stop:.....Bus No.....

Photo
Stamp Size

Any other mode of Conveyance

Date of Birth:.....Blood Group:.....

E-mail Id of Parent/Student :.....

Mother's Name & Occupation:.....

Father's Name & Occupation:.....

Staff No. If BSL/BCCL/SAIL :.....Medical Card No.....

Address (Resi.).....

Mobile/Contact No.: 1.....2.....

Mobile No. for SMS Alert :

Name of Brother/Sister studying in GGP Schools :

1.....Std./Section.....

2.....Std./Section.....

Class Teacher's Name :

Signature:.....Tel.No.:.....

In case of emergency contact :

Name of the Local Guardian.....

Relation with ward.....Telephone No. :

THIS ALMANAC MUST BE BROUGHT TO SCHOOL EVERYDAY

UNDERTAKING

I have read the rules and regulations of the school and promise to abide by them and ensure that my ward conforms to the standard required by him/her in conduct, academic dress code, discipline and regularity in attending the school. I agree to abide by any changes /decisions taken by the school management at any time. I shall acknowledge and sign the remarks entered in this Almanac without fail.

Date :.....

Signature of Father/Mother/Guardian

GUARDIAN'S RELATIONSHIP :

Guardian's Relationship With the Pupil :.....

Guardian's Name :.....

Full Address :.....

.....

I hereby authorize Mrs./Mr.....

whose signature appears above as guardian to sign the remarks entered in this Almanac.

Date :.....

Signature of Father/Mother

Note :

- i. Particulars given overleaf are to be filled in by the parents.
- ii. The above signature of the parent/guardian should tally with the signature in all future correspondences with the school.
- iii. The 1st copy of this proforma should be duly filled in & submitted to the class teacher within 15 days of reopening of the school.

MEETING HOURS WITH THE PRINCIPAL / VICE PRINCIPALS

Parents /Guardians can meet the Principal only on Monday, Wednesday & Friday between 02.30 p.m. to 03.30 p.m.

Parents /Guardians can meet the Vice Principals and Incharge during the following hours :-

| | |
|------------------------------|--|
| Senior Wing (Vice Principal) | (i) 07:30 a.m. to 08:30 a.m. |
| | (ii) 03:00 p.m. to 04:00 p.m. (Summer) |
| | (i) 01:35 p.m. to 02:35 p.m. (Winter) |
| | (ii) 03:30 p.m. to 04:30 p.m. (Winter) |
| All Days | |

| | |
|------------------------------|--|
| Middle Wing (Vice Principal) | (i) 08:00 a.m. to 09:00 a.m. (Summer) |
| | (ii) 02:30 p.m. to 03:30 p.m. (Summer) |
| | (i) 09:00 a.m. to 10:00 a.m. (Winter) |
| | (ii) 03:30 p.m. to 04:00 p.m. (Winter) |
| All Days | |

| | |
|-------------------------------|-----------------------------------|
| Morning Wing (Vice Principal) | 12:00 noon to 01:00 p.m. (Summer) |
| | 12:30 p.m. to 01:30 p.m. (Winter) |
| All Days | |

Note : Parents and guardians are requested to take an appointment from the school office in case of any emergency other than normal time.

LIST OF HOLIDAYS (SESSION 2021-2022)

| S.No. | Name of the Festival | Date | Day |
|--------------|-----------------------------|-------------|------------|
| 1. | Good Friday | 02-04-2021 | Friday |
| 2. | Baisakhi | 13-04-2021 | Tuesday |
| 3. | Ambedkar Jayanti | 14-04-2021 | Wednesday |
| 4. | Ram Navami | 21-04-2021 | Wednesday |
| 5. | Mahavir Jayanti | 25-04-2021 | Sunday |
| 6. | Id-Ul-Fitr | 14-05-2021 | Friday* |
| 7. | Id-ul-Zuha /Bakrid | 21-07-2021 | Wednesday* |
| 8. | Independence Day | 15-08-2021 | Sunday |
| 9. | Muharram | 19-08-2021 | Thursday* |
| 10. | Raksha Bandhan | 22-08-2021 | Sunday |
| 11. | Janmashtami | 30-08-2021 | Monday |
| 12. | Vishwakarma Puja | 17-09-2021 | Friday |
| 13. | Gandhi Jayanti | 02-10-2021 | Saturday |
| 14. | Dussehra | 15-10-2021 | Friday |
| 15. | Id-Milad-Un-Nabi | 19.10.2021 | Tuesday* |
| 16. | Diwali | 04-11-2021 | Thursday |
| 17. | Chhatt | 10-11-2021 | Wednesday |
| | | & | & |
| | | 11-11-2021 | Thursday |
| 18. | Guru Nanak Dev ji Jayanti | 19-11-2021 | Friday |
| | | & | & |
| | | 20-11-2021 | Saturday |
| 19. | Christmas | 25-12-2021 | Saturday |
| 20. | New Year's Day | 01-01-2022 | Saturday |
| 21. | Guru Gobind Singh B'Day | 09.01.2022 | Sunday |
| 22. | Makar Sankranti | 15.01.2022 | Saturday |
| 23. | Republic Day | 26.01.2022 | Wednesday |
| 24. | Saraswati Puja | 05.02.2022 | Saturday |
| 25. | Mahashivratri | 01.03.2022 | Tuesday |
| 26. | Holi | 18-03-2022 | Friday |
| | | & | & |
| | | 19-03-2022 | Saturday |

VACATION

| | |
|-------------------------------|---|
| Summer Vacation | : 10-05-2021 (Monday) to 12-06-2021 (Saturday) |
| Puja Vacation | : 11-10-2021 (Monday) to 16-10-2021 (Saturday) |
| Diwali to Chhatt | : 03-11-2021 (Wednesday) to 13-11-2021 (Saturday) |
| Christmas and Winter Vacation | : 25-12-2021 (Saturday) to 01-01-2022 (Saturday) |

OFFICE WILL REMAIN CLOSED

| | |
|---|--------------------------|
| 13-10-2021 (Wednesday) to 16.10.2021 (Saturday) | : on account of Dussehra |
| 03-11-2021 (Wednesday) & 04.11.2021 (Thursday) | : on account of Diwali |
| 10-11-2021 (Wednesday) & 11-11-2021 (Thursday) | : on account of Chhatt |
| 31-12-2021 (Friday) & 01-01-2022 (Saturday) | : on account of New Year |

*Subject to change.

CONTENTS

| | |
|---|-------|
| 1. Sikhism & Guru Gobind Singh Ji | 11-12 |
| 2. Important Facts about Sikhism | 13-14 |
| 3. Pledge, Prayers - (Mool Mantra) | 15 |
| 4. School Shabad | 16 |
| 5. सारे जहाँ से अच्छा | 16 |
| 6. मानस की जात सबै एकै पहचानबो | 17 |
| 7. National Anthem | 18 |
| 8. National Song | 18 |
| 9. Prayer - 1 to 5 | 19-20 |
| 10. Precepts | 20-22 |
| 11. Introduction of GGES | 23 |
| 12. Aims and Objectives | 23 |
| 13. Code of Conduct for Students | 23-24 |
| 14. General Guidelines for Parents/Guardians | 24-26 |
| 15. Co-Curricular Activities | 27-29 |
| 16. House System | 29 |
| 17. Rules of Withdrawal | 30 |
| 18. Rules of Absence | 30-31 |
| 19. Rules of Library | 31-32 |
| 20. Rules to be observed in the Laboratories | 32 |
| 21. Transport Facility | 33 |
| 22. Bus Rules | 33-34 |
| 23. School Timings | 34 |
| 23. Rules to be observed for the payment of School Fees | 35 |
| 24. School Uniform | 35-37 |
| 25. Rules of Discipline | 38-39 |
| 26. Week wise Assembly Duty | 40-49 |
| 27. School Examination Schedule 2021-2022 | 50 |
| 28. Examination and promotion rules | 51 |
| 29. Assessment Schedule 2021-2022 | 52-53 |
| 30. Attendance Records | 72 |
| 31. Student Health Card | 73-75 |

2021-22

| 1 | April 2021 | | | | | |
|-----|------------|-----|-----|-----|-----|-----|
| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
| | | | | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | |

| 2 | May 2021 | | | | | |
|-----|----------|-----|-----|-----|-----|-----|
| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
| | | | | | 1 | |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | 31 | | | | | |

| 3 | June 2021 | | | | | |
|-----|-----------|-----|-----|-----|-----|-----|
| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
| | | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | | | |

| 4 | July 2021 | | | | | |
|-----|-----------|-----|-----|-----|-----|-----|
| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
| | | | | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 |

| 5 | August 2021 | | | | | |
|-----|-------------|-----|-----|-----|-----|-----|
| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

| 6 | September 2021 | | | | | |
|-----|----------------|-----|-----|-----|-----|-----|
| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | | |

| 7 | October 2021 | | | | | |
|-----|--------------|-----|-----|-----|-----|-----|
| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
| 31 | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |

| 8 | November 2021 | | | | | |
|-----|---------------|-----|-----|-----|-----|-----|
| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | | | | |

| 9 | December 2021 | | | | | |
|-----|---------------|-----|-----|-----|-----|-----|
| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31 | |

| 10 | January 2022 | | | | | |
|-----|--------------|-----|-----|-----|-----|-----|
| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
| | | | | | 1 | |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | 31 | | | | | |

| 11 | February 2022 | | | | | |
|-----|---------------|-----|-----|-----|-----|-----|
| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
| | | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | | | | | |

| 12 | March 2022 | | | | | |
|-----|------------|-----|-----|-----|-----|-----|
| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
| | | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 | | |

SIKHISM & GURU GOBIND SINGH JI

Sikhism was founded by the first Guru, Sri Guru Nanak Dev ji as a reformation of the then prevailing religions infested by ritualisms, dogmas and superstitions. The word 'Sikh' is derived from the Pali 'sikha' or Sanskrit 'Sisya' meaning disciple. A sikh believes in One Immortal Being and The Guru Granth Sahib. The sikhs form a vibrant community not only in India but all over the world. The teachings of Nanak were taken further by his successors,

Guru Angad Dev ji, Guru Amar Das ji, Guru Ram Das ji

Guru Arjan Dev ji, Guru Hargobind ji, Guru Har Rai ji

Guru Har Krishan Ji, Guru Tegh Bahadur ji,

Guru Gobind Singh ji, Guru Granth Sahibji

Guru Gobind Singh, the tenth Guru was born in 1666 at Patna. He was ordained as a Guru at the tender age of nine, after his father Guru Tegh Bahadur laid down his life in the court of Aurangzeb for the cause of Kashmiri Pandits.

Guru Gobind Singh was one of the greatest personalities of all times. In him were united the qualities of a spiritual leader and a warrior. He stood for human freedom, secularism, democratic principles and pleaded for man's inalienable rights. He was a perfect man for the needs of the time. He left for his heavenly abode at the age of 42 in 1708 AD at Nanded, Maharashtra. Prior to this, he gave Guruship to Sri Guru Granth Sahib. For the Sikhs, Guru Granth Sahib is looked upon as embodiment of the Guru. It is not merely a collection of hymns but also is the 'Divine Word'. The message of love, truth, contentment, humility, fatherhood of God, brotherhood of man restraint on passions, purity of mind and body and search for the self form the subject matter of The Granth Sahib.

CENTRE OF SIKH RELIGION :

Shri Harmandir Sahib - Amritsar, Foundation laid by a Muslim Saint Mian Mir on Jan. 14, 1589

FIVE TAKHATS :

- (1) Shri Akal Takhat Sahib - Amritsar - Punjab
- (2) Shri Patna Sahib - Patna - Bihar
- (3) Shri Keshgarh Sahib - Anandpur Sahib - Punjab
- (4) Shri Hazoor Sahib - Nanded, Maharashtra
- (5) Shri Damdama Sahib - Talwandi Saaboki, Bhatinda - Punjab

FIVE BANIS FOR DAILY RECITAL :

Japuji Sahib, Jaap Sahib, Savaiyas of Tenth Guru, Sodar Rehras and Kirtan Sohila.

THE FIVE BELOVEDS (PYARAS) :

- Bhai Daya Singh
- Bhai Dharam Singh
- Bhai Himmat Singh
- Bhai Mohakam Singh
- Bhai Sahib Singh

They were given 'Amrit' by Guru Gobind Singh himself on the day of Baisakhi in 1699 A.D. at Anandpur Sahib, Punjab & thereby formed the Khalsa Panth.

FIVE K'S :

Kesh (unshorn hair), Kangha (Comb), Kripan (Sheathed sword), Karha (Steel/Iron bracelet) and Kachhera (underwear).

IMPORTANT FACTS ABOUT SIKHISM

| Name | Father | Mother | Place of Birth | Date of Birth | Date and Duration of Guru Goddi | Place of Eternal rest and Age | Gurbani Composition | Ruler of the day |
|----------------|------------------------------|----------------|---|---|---|---|--|--|
| Guru Nanak Dev | Shri Kalyan Das (Shri Kaloo) | Mata Tripata | Talwandi Rai Bhoin Nankana-Sahib (Pakistan) | Kartik Sudi 15 Pooranmashi 1526 (1469 AD) | | Ashwin Vadi 10, 1596 (1539 AD) 70 Yrs. | Japuji, Siddh Cost, Soddar, Sohila, Aarti, Ramkali, Dakhni Onkar, Asa Di Var, Malhar Di Var. Magh Di Var Patti, Barah Maha Total hymns-947 in 19 Ragas | Babar & Humayun |
| Guru Angad Dev | Shri Pheru Mal | Mata Ramo | Mate Di-Sariai Distt.- Ferojepur | Baisakh Sudi 1 1561 (1504 AD) | Ashwan Vadi 5, 1596 (1539 AD) 12½ Years | Chet Sudu 4, 1609 Khadoor Sahid (1552 AD) 48 Yrs. | Total Sholakas - 63 in 10 Vars | Humayun Sher Shah Suri, Islam Shah-Suri, Mohammad shah |
| Guru Amar Das | Shri Tej Bhan | Mata Roop Kaur | Baasarke Distt. Amritsar | Baisakh Sudi 14 1526 (1469 AD) | Chet Sudi 1 1609 (1552 AD) 22½ Yrs. | Bhadon Sudi 15 1631 at Goindwal (1574 AD) 105 Yrs. | Anand Sahib, Total Hymns and Shlokas Etc.- 869 in 17 Ragas | Humayun Akbar |
| Guru Ram Das | Shri Hari Das | Mata Daya Kaur | Choona Mandi Lahore (Pakistan) | Kartik Vadi 2 1591 (1533 AD) | Bhadon Sudi 13, 1631 (1574 AD) 7 Yrs. | Bhadon Sudi 3, 1668 at Goindwal (1581 AD) 47 Yrs. | Total Hymns and Shlokas etc. - 636 | Akbar |
| Guru Arjan Dev | Guru Ram Das | Mata Bhani | Goindwal Distt. Amritsar | Baisakh Vadi 7, 1620 (1563 AD) | Bhadon Sudi 2, 1638 (1581 AD) 28½ Yrs. | Jeth Sudi 4, 1663 Lahore (Pakistan) (1606 AD) 43 Yrs. | Gauri Sukhmani, Majh Barah, Maha, Bawan Akari, Total Hymns 2312 in 30 Ragas | Akbar Jahangir |

IMPORTANT FACTS ABOUT SIKHISM

| Name | Father | Mother | Place of Birth | Date of Birth | Date and Duration of Guru Gaddi | Place of Eternal rest and Age | Gurbani Composition | Ruler of the day |
|-----------------------|-----------------------|-------------------|--------------------------------|---------------------------------|---------------------------------------|--|--|------------------------|
| Guru Hargobind Sahib | Guru Arjan Dev | Mata Ganga | Guru Ki Waddali (Dt. Amritsar) | Ashad Vadi 1, 1652 (1595 AD) | Jeth Vadi 8, 1663 (1606 AD) 32 Yrs. | Cheit Sudi 5, 1695(1638AD) at Kiratpur 43 Yrs. | | Jahangir Shahjahan |
| Guru Hari Rai | Baba Gurditta | Mata Nihal Kaur | Kiratpur Distt. - Hushiarpur | Magh Sudi 13, 1687 (1630 AD) | Chet Sudi 13 1695 (1638) AD, 23½ yrs. | Kartik Vadi 9, 1718 (1661 AD) at Kiratpur 32 Yrs. | | Shahjahan Aurangzeb |
| Guru Harkrishan Sahib | Guru Hari Rai | Mata Krishna Kaur | Kiratpur Distt. Hushiarpur | Shravan Vadi 9 1713 (1665 AD) | Kartik Vadi 8, 1718 (1661 AD) 2½ Yrs. | Magh Sudi 5, 1721(1664 AD) Balaji Bhogai Delhi 7½ Yrs. | | Aurangzeb |
| Guru Tegh Bahadur | Guru Har-gobind Sahib | Mata Nanaki | Amritsar | Baisakh Vadi 5, 1678 (1621 AD) | Chet Sudi 14, 1721 (1674 AD) 2½ Yrs. | Magh Sudi 5, 1732(1675 AD) at Ss Ganj; Delhi 54½ Yrs. | Total Hymns and Shlokas-116 in 31 Ragas | Aurangzeb |
| Guru Gobind Singh | Guru Tegh Bahadur | Mata Gujri | Patna (Bihar) | Paush Sudi 7 1723 (1666 AD) | Magh Sudi 3, 1732 (1675 AD) 33 Yrs | Kartik Sudi 5, 1765 (1708 AD) at Nanded, Hazoor Sahib, 42 Yrs. | Jaap Sahib, Akal Ustat, Chaupai, Savaiya, Bachitar, Natak, Shabad Hazare, Jafranama (Dasam Granth) | Aurangzeb Bahadur Shah |
| Guru Granth Sahib | | | Shri Harimandir Sahib Amritsar | Bhadon (Sudi 1, 1661) (1604 AD) | Kartik Sudi 2 1765 (1708 AD) | Immortal | Total hymns & Shlokas etc. 5867 in 31 Ragas Total Pages 1430 | |

PLEDGE

India is my country and all Indians are
My brothers and sisters,
I love my country and I am proud of its
rich and varied heritage.
I shall always strive to be worthy of it.
I shall pay respect to my parents, teachers,
and all elders and treat every one
with courtesy. To my country and my people,
I pledge my devotion
In their well being and prosperity alone
lies my happiness.



PRAYERS

‘MOOL MANTRA’

There is one God
True is His Name
He is The Creator & The Prime Being
Devoid of fear
Without enmity
Immortal
Unborn and Himself his own Being
He is obtained by the Guru's grace.

SCHOOL SHABAD

देह शिवा बर मोहि इहै

शुभ कर्मन ते कबहूँ न टरों

न डरों अरि सौ जब जाए लरों

निश्चै कर अपनी जीत करों

अरु सिख हौं अपने ही मन कौ

इह लालच इउ गुन तउ उचरो

जब आव की औंध निदान बने

अति ही रन में तब जूझ मरों

— श्री गुरु गोबिन्द सिंह जी

सारे जहाँ से अच्छा

सारे जहाँ से अच्छा हिन्दोस्ताँ हमारा ।

हम बुलबुले हैं इसकी, वो गुलसिताँ हमारा ।

परबत वो सबसे ऊँचा, हमसाया आसमाँ का ।

वो सन्तरी हमारा, वो पासबां हमारा ।

गोदी में खेलती हैं, जिसकी हजारों नदियां ।

गुलशन है जिनके दम से, रश्क-ए-जिनां हमारा ।

ऐ आब-ए-रूद-ए-गंगा वो दिन है याद तुझको ।

उतरा तेरे किनारे, जब कारवाँ हमारा

मजहब नहीं सिखाता आपस में बैर रखना ।

हिन्दी हैं हम वतन है, हिन्दोस्तां हमारा ।

— इकबाल

मानस की जात सबै एकै पहचानबो

- श्री गुरु गोबिन्द सिंह जी

कोऊ भएओ मुंडिया¹, सनिआसी, कोऊ जोगी भएओ,

कोई ब्रह्माचारी कोऊ जतीयन² मानबो ।

हिन्दू तूरक कोऊ राफजी³ एिमाम⁴ शाफी⁵

मानस की जात सबै एक पहचानबो ।

करता करीम⁶ सोई राजक⁷ रहीम⁸ ओई,

दूसरों न भेद कोई भूल भ्रम मानबो ।

एक ही की सेब, सभ ही को गूरुदेव एक,

एक ही सरूप सबै एकै जोत जानबो ।

देहरा⁹ मसीत¹⁰ सोई, पूजा ओ निवाज ओई,

मानव सबै एक पै अनेक को भ्रमाओं है ।

देवता अदेव¹¹ जच्छ¹² गंधर्व तुरक हिन्दू,

नियारे नियारे देसन के भेष को प्रभाओ है ।

एकै नैन एकै कान, एकै देह एकै बान,

खाक¹³ बात¹⁴ आतस¹⁵ और आव¹⁶ को रलाओ है ।

अलह अभेख सोई, पुरान और कुरान ओई,

एक ही सरूप सबै एक ही बनाओं ।

1. मुंडा साधु

2. यती साधु,

3.4.5. मुस्लिम संप्रदाय

6. कर्म करने वाला

7. रोजी देने वाला

8. रहम करनेवाला

9. मन्दिर

10. मस्जिद

11. राक्षस

12. यक्ष

13. मिट्टी

14. हवा

15. आग

16. पानी

NATIONAL ANTHEM

जन-गण मन अधिनायक जय हे
भारत भाग्य विधाता ।
पंजाब, सिन्ध, गुजरात, मराठा,
द्राविड़ उत्कल बंग,
बिन्ध्य, हिमाचल, यमुना, गंगा,
उच्छल जलधि तरंग,
तव शुभ नामे जागे,
तव शुभ आशिष मांगे,
गाहे तब जय गाथा,
जन-गण मंगल दायक जय हे,
भारत भाग्य विधाता ।
जय हे जय हे जय हे,
जय जय जय, जय हे ।

— रवीन्द्र नाथ टैगोर

NATIONAL SONG

वन्दे मातरम्

वन्दे मातरम्, वन्दे मातरम्
सुजलाम् सुफलाम् मलयजशीतलाम् ।
शस्यश्यामला मातरम्, वन्दे मातरम् ।।
शुभ्रज्योत्सना पुलकित यामिनीम् ।
फुल्लकुसुमित द्रुमदल शोभिनीम् ।
सुहासिनीम्, सुमधुर भाषिणीम् ।
सुखदां वरदां मातरम् वन्दे मातरम् ।।

— बंकिम चन्द्र चटर्जी

PRAYER - 1

Oh Lord! In Thy Name lies the joy of
living in peace ;
Thy grace, is my only family.
Thy will, is my law ;
All else to me is of little worth.

- **Guru Nanak, Adi Granth, P. 16-17**

PRAYER - 2

Fellow Devotees :
speak never a rude word to any -
For the Lord Eternal abides in all :
Break no heart -
know that each being is a priceless jewel.

- **Sheikh Farid, Adi Granth, P. 129**

PRAYER - 3

Pre-eminent among men is The Man
Whose egoism is shed in holy company ;
One who believes in himself to be lowly and humble.
Is really supreme among all
Such a man shall view joy and sorrow alike.
Neither good actions nor evil shall touch him.

- **Guru Arjan, Adi Granth, P. 226**

PRAYER - 4

Brethren :
He alone is truly pure whose heart is pure
Who sheds the filth of falsehood ;
And who through self purification makes the body chaste.
He alone is truly pure who loves truth;
One whose heart rejoys in God's name shall
Alone attain the door of liberation

- **Guru Nanak, Adi Granth, P. 468**

PRAYER - 5

This prayer I offer Thee ;
Thou art the true Lord ;
Eternal protector
On Thee I ever meditate
All creation is Thine
And thou pervade in it.

- Guru Amardas, Adi Granth, P. 517

PRECEPTS

The blessed Lord said : Do your prescribed action. Action is better than non-action. Even the maintenance of the body would not be achieved if you do not perform the act of digestion. Therefore, without attachment, constantly perform action which is your duty. By performing action without attachment, man verily reaches the Supreme.

- Lord Krishna

(2)

Blessed are they who know, and whose knowledge is free from delusion and superstition.

Blessed are they who speak what they know in a kindly, open and truthful manner.

Blessed are they whose conduct is peaceful, honest and pure.

Blessed are they who earn their livelihood in a way that brings hurt or danger to no living thing.

Blessed are the tranquil, who have cast out ill will, pride, selfrightousness, and put in their place love, piety and sympathy.

Blessed are you when you direct your best efforts to self training and self control.

Blessed beyond measure are you when ye by this means unwrap the limitations of self hood.

And blessed finally are they who find rapture in contemplating what is deeply and really true about this world and their life in it.

- Lord Buddha

(3)

Lord, make me an instrument of your peace, Where there is hatred, let me sow love : Where there is injury, pardon;

Where there is discord, union; Where there is doubt, faith;

Where there is despair; hope; Where there is darkness; light;

Where there is sadness joy.

O Divine Master, grant that I may not so much seek to be consoled, as to console. To be understood as to understand, to be loved as to love.

For it is in giving, that we receive : It is in pardoning, that we are pardoned;

And it is in dying that we are born to eternal life.

- St. Francis of Assisi

(4)

Praise be to God, the Lord of all creatures,

The most merciful, the king of the day of judgment.

Thee do we worship, and of Thee do we beg assistance.

Direct us in the right way, in the way of those to whom,

Thou has been gracious, not of those against whom

Thou art incensed not of those who go astray.

- Prophet Mohammad

(5)

Where the mind is without fear and the head is held high;
here knowledge is free :-

Where the world has not been broken up in fragments by narrow domestic walls :-

Where words come from the depth of truth :-

Where tireless striving stretches its arms towards perfection:-

Where the clear stream of reason has not lost its way into the dreary desert sand of dead habit :-

Where the mind is led forward by Thee in ever widening thought and action :-

Into that heaven of freedom, my father, let my country awake.

- Tagore

(6)

O God, such are we and such are Thou-we are the sinners.

Thou the dispeller of Sins O Lord, beauteous is Thy abode,

Thou art the creator and the blesser of all - Thou blessest all with body and life force - We are meritless;

O Lord :-

Bestow Thy beneficence upon us, - Thou doest us good and we know not thy goodness- but Thou art very compassionate to us - Thou art the giver of bliss, the builder of our destiny : Thou art our Eternal King and all creatures beg at Thy Door Save me, Thine child O Lord, and keep me ever on the path of the saints.

- Guru Granth Sahib

INTRODUCTION OF GGES

Guru Gobind Singh Public Schools are run by the Guru Gobind Singh Educational Society, an autonomous organisation, registered in April, 1979 with the Government of undivided Bihar. The pioneering efforts of the Sikh officers of BSL under the able guidance of Late Shri G.S. Grewal are enshrined in the school history. The Society has its headquarter at GGPS, Sector-V/B, Bokaro Steel City. The other branches are at Chas, Dhanbad, Daltonganj, Mohali and Hoshiarpur. The Society also runs a Technical Campus (Engineering & M.B.A), named G.G.E.S.T.C Kandra, Chas, Bokaro.

AIMS AND OBJECTIVES

Attainment of academic excellence coupled with the development of social skills of a child.

SCHOOL PHILOSOPHY

The School believes in Guru Gobind Singh ji's preachings which are based on oneness and equality of mankind. Discrimination on the basis of gender, race, social prejudices are altogether absent.

The School aims at providing equal opportunities to all to rediscover their hidden potentials & develop their personal values & thinking process which would facilitate flexibility in the thought along with analytical & scientific approach to life.

CODE OF CONDUCT FOR STUDENTS

1. Students should be disciplined in and out of the school premises.
2. Students should be truthful and endeavour to follow it in true letter & spirit.

3. It would be mandatory for every GGPSian to communicate in English only since it is the medium of instruction.
4. Students should be regular and punctual in their attendance on school days.
5. Students should be polite & courteous in and outside the school campus.
6. Students should respect the school rules and regulations of their teachers, the liberty and rights of others.
7. Students are expected to nurture and pursue all good habits shedding off undesirable ones to create a healthy and safe surrounding .
8. Students should be diligent and never procrastinate the duties and obligations assigned to them.
9. Students should be proud of their uniform & maintain it with due regard.
10. Cleanliness in all respects should be given utmost priority for healthy & hygienic environment in and around the school.

GENERAL GUIDELINES FOR PARENTS /GUARDIANS

The School believes in discipline, obedience and promptness. Disregard of school rules, deteriorating performances and long absenteeism will lead to disciplinary action amounting even to the issuance of a transfer certificate.

1. Parents/Guardians are allowed to meet the respective Class teacher in the reception area /Office of Vice Principal in the stipulated time only with visitor's card. No parent will be entertained without visitor's card for safety reason.
2. The school is to be informed if there is any change in the address or telephone number of the parents/Guardian.
3. Once the child gets into the school, the child will not be allowed to go out except for extreme exigency.

4. No parents will be entertained without escort card for safety reason.
5. No change in the details entered in the admission register of the school as supplied by the parents will be entertained under any circumstances.
6. Children when sick specially suffering from infectious diseases should not be sent to school .
7. Attendance of Parent / Guardian is mandatory on Parent Teachers' Meet.
8. Parents /Guardians would have to pay a fine of Rs 50/- for issue of duplicate report card/escort card/identity card in case of loss of the original report card/escort card/identity card.
9. Name/admission/number/class/section & House of the students should be clearly marked on his/her belongings such as bag, blazers etc.
10. Care must be taken of school property and any damage caused by the students will have to be compensated by the concerned student/Parent.
11. Children are not allowed to bring any costly articles to school. In case of loss of any such article, the school authorities will not be responsible in any manner.
12. Mobile Phone, electronic gadgets like camera, cell phone, ipods, electronic audio and other harmful/objectionable items like drugs, alcohol, crackers are strictly prohibited in school campus. Mobile phone would be confiscated if found in the school campus. Non compliance of these instructions can result even in expulsion from the school.
13. **Parents/guardians will appreciate the fact that leave is not granted in the best interest of the students. In case leave is unavoidable, they must meet the coordinators/Vice Principal respectively and get it sanctioned.**

14. **Parents/guardians are requested to cooperate with the school in its attempt to help in the progress of their wards by paying attention to regularity, punctuality, discipline and by taking interest in the assignments given.**
15. **Parents/Guardians should check the Almanac everyday and make note of the instructions given therein. In case of children studying till standard V, the parents/guardians are advised to check the bag of their wards to see if any notice/invitation /assignment has been given.**
16. **Parents/Guardians can meet the Principal or write in a separate letter addressed to him/her in case of legitimate complaint. The Principal will look into the matter personally.**
17. Parents/guardians must ensure that the mobile no is mentioned in the due place for SMS alert and updated in case of any change.
18. Parents/Guardians should bring Escort Cards while coming to school.
19. Ragging in any form in the school campus is strictly for bidden.
20. Stealing books/money/personal belonging of peer students would lead to strict action from the school authorities.
21. Damaging school property/bursting crackers/using abusive languages/sexual abuse/any sort of pornography/bullying/playing with colours/fighting with peers/disobeying school rules would lead to serious consequences and action against the pupil.
22. Demerit cards would be issued by the school authority in case of non-compliance of school rules. Issue of third demerit card to the same pupil would lead to suspension from the school.
23. **Students must come to school in school uniform only. The rule applies even when they come to school for any purpose other than attending classes or even after school hours.**
24. Violation of school rules, disobeying teachers and instructions of House masters would lead to strict action from the school.

CO-CURRICULAR ACTIVITIES

A) Sports

Sports is an integral part of the school education system. It improves agility, strength, physical fitness, health, enhances, personality, efficiency, promptness and team spirit as well as self discipline. Extra coaching is provided to the students in the school for various activities.

The various sporting activities offered by the school are:

Outdoor

- Athletic Tournament
- Volleyball
- Basketball
- Throw ball
- Cricket
- Football
- Kabaddi
- Kho-Kho
- Rope skipping
- Taekwondo
- Badminton

Indoor

- Chess
- Carom
- Table Tennis

B) Cultural Activities

Extracurricular activities are designed and framed to implement the teaching learning process. The various types of extracurricular activities organized in the school are:

- Morning assembly programmes
- Inter House competitions

- English /Hindi calligraphy
- Literary /Art activities
- Fancy show
- Individual talents
- School band
- Seminars
- Drills
- Annual Function
- Participation in all prestigious competitions

The school has well equipped Gymnasium for students and staff members. There are a number of other extracurricular activities which supplement the classroom learning of the students. These activities look beyond the frontiers of the text book making learning an effective & self driven process driving out the talents lying dormant in the students. These aim at the holistic development of every student. Intra & Inter school competitions at state and national level like Aryabhata Maths Olympiad, NSO, SCO, RMO are also offered.

C) Clubs

Clubs have been introduced to promote healthy competition and all round development of each child to avail exposure in intra and inter school environment. It will enhance confidence and build team spirit. These various clubs are follows :

- | | | |
|----------------|---|------------------|
| • Expression | - | English Literary |
| • Abhivyakti | - | Hindi Literary |
| • Nature Care | - | Eco |
| • Portrait | - | Art & Craft |
| • Discovery | - | Science |
| • Pranshakti | - | Health & Yoga |
| • Robo Sapiens | - | Robotics |
| • Chords | - | Music |

- Bhangima - Dance
- Futuristic - IT
- Trendsetters - Social Science
- 123M - Maths
- Pathfinders - Commerce

Scholarships and Awards

1. Students scoring 85% and above in aggregate in class XI are given scholarship in the form of tuition fee waiver either in partial or full.
2. All meritorious students are awarded trophy and certificate for excellence in academics and co-scholastic areas.
3. Certificates and medals are given to students for their punctuality meaning 100% attendance.

HOUSE SYSTEM

There are four houses in the school : Pawan, Pani, Dharat and Akash. Every student becomes a part of one of the houses on admission to the school.

Each house is taken care by one student designated as the house captain. He/She is assisted in his/her duties by a Cultural and a Sports captain of the House. Two members from the staff designated as House Incharge and Asst. House Incharge along with a group of teachers take care of their respective Houses.

Points are awarded to the students throughout the year on the basis of their performance in Cultural, Sports, Literary & other Co-curricular activities.

Inter House activities are organised on Fridays of every month and the Best House is awarded by a trophy at the end of the session. The participating students are awarded certificates / Prizes for their efforts in these activities.

| Name of the House | Motto | Colour |
|--------------------------|-----------------------|---------------|
| Pawan | Shakti (Strength) | Red |
| Pani | Nirmalta (Purity) | Green |
| Dharat | Dhiraj (Perseverance) | Golden Yellow |
| Akash | Ekta (Oneness) | Sky Blue |

RULES OF WITHDRAWAL

1. A clear one month's notice must be given before a student applies for withdrawal from the school along with a written application and duly filled withdrawal form from parents.
2. Transfer certificate will be issued on payment of Rs. 250 (within one week) from the date of deposit of fee settlement/ clearance of all school dues.
3. Caution money will not be adjusted against any other dues and will be released only after the Transfer Certificate is issued.
4. Caution money will be forfeited if not claimed within three months of leaving school.
5. In case an existing student stops attending school without intimating the school authorities, all dues of the school have to be paid till the end of the academic year.
6. Transfer certificate will not be issued during Summer Vacation.
7. A student failing for more than 2 years in the same class will not be permitted to continue in the School.

RULES OF ABSENCE

1. No student would be permitted to leave the school campus during school hours. However, in case of emergency, one authorized guardian should come to the school with application stating the reason for taking his/her ward. However, the decision would be entirely on the discretion of the Principal/Vice Principal to be satisfied & let go after filling the requisite proforma.
2. No student who was absent on the previous day will be admitted to the class without the permission of the class teacher.

3. Reported absence for more than three consecutive days without granting of leave would have to be granted by the respective Vice Principal of the concerned wing.
4. Attendance would not be permitted to students who leave the campus after appearing in the periodic test. However his/her periodic test would be assessed.
5. Reported absence without granting of leave or unexplained absence for seven consecutive days may result in student's name being struck off from rolls. Re-admission may be granted at the discretion of the Principal/Vice Principal on payment of fresh admission fee.
6. It is mandatory for every student to have at least 85% attendance to appear in mid-term test /Half-yearly /Pre-Board /Annual Examination. Those who fail to fulfill this criterion may be barred from the respective examination. The relaxation in attendance will be granted on two grounds as suggested by CBSE.
 - a. Medical Ground
 - b. Mishappening in the family.The relaxation in the attendance may be granted subject to the full satisfaction of the Principal.
7. A student suffering from an infectious/contagious disease should produce a Doctor's Certificate. Discharge slip would be mandatory in case of hospitalisation of the student.
8. No re-examination would be held for the students who remain absent in any of the examinations.

RULES FOR LIBRARY

1. The School library is open for both teachers and students from 8.00 am to 5.00 pm. At least one library period is assigned to each class during one week.
2. Silence is to be observed in the library.
3. Students who keep books longer than the time permitted shall be fined @ Rs. 5.00 per day.
4. Books in the reference section shall not be taken out of the library.

5. Students should not write or tear anything out of the library books and return it in good condition.
6. Attention of the Librarian should be drawn towards the damaged books which are to be borrowed.
7. Students are entitled to issue one book at a time and keep the same for seven days.
8. Issue of books may be suspended any time by the order of the Principal.
9. All books taken from the library must be returned two weeks before the Final examination.
10. T.C. will not be issued unless a clearance certificate is obtained from the Librarian.

Rules to be observed in the Laboratories

1. Students should maintain silence and working atmosphere in the Laboratory.
2. Seat, instruments & practical records are to be well arranged & kept tidy by the students.
3. No equipment or chemicals, except the one issued for the practical should be handled by the students.
4. Glassware, apparatus & other equipments should be handled with extreme care. **Fine will be imposed on all breakage or damage caused to the equipments.**
5. Students will bring to the notice of the teacher /instructor the report of the damaged equipments immediately.
6. Use of White Lab coat is mandatory in all the Science Laboratories
7. Laboratory is to be left clean & well arranged by the students after the completion of experiments
8. Students should not carry their own separate apparatus.

TRANSPORT FACILITIES

School buses are available for the students as per availability of the seats. The following rules are to be observed :

1. The school does not entertain any request for change of bus-stops. **School reserves the right to increase the bus fare at any time to meet the increasing cost.**
2. For canceling the bus pass, a notice of **clear 30 days** from the 1st day of the month from which the bus facility is not required is to be submitted in the office.

BUS RULES

1. The bus Pass should be carried by the student always when using the bus facility.
2. Anyone found traveling by school buses without valid pass will be asked to pay bus fare for the entire month.
3. If a child needs to avail a trip other than the scheduled one prior permission of the Vice Principal or Principal is required.
4. Students availing bus facility are expected to be on the proper side of their bus stop, at least five minutes prior to the scheduled time of the arrival of the bus.
5. Students waiting for the buses should stay away from the main road until the bus arrives.
6. **The Buses will not wait for late comers.**
7. No bus rider should come near the entry door of the bus until the bus has come to a complete stop.
8. All bus riders must occupy vacant seats immediately after boarding.
9. The drivers are authorised to stop buses at the designated stops only, unless otherwise directed by the Bus Incharge. The list of stops will be prepared keeping in view the convenience and satisfaction of bus riders and is subjected to change.
10. When the bus is in motion, students must not move around in

the bus. The riders must not have any part of their body out of the windows.

11. Nobody is allowed to eat in the bus.
12. The front door of the bus is only permissible for entrance and exit.
13. Bus Pass will not be cancelled for the students of Std. X and XII after the month of July for current academic year.
14. Object of any kind must not be discarded inside or thrown out of the bus.
15. Students will be held responsible for any damage to the buses caused by their negligence or deliberate act.
16. Shrieking, shouting or any unruly behaviour is never expected from the students.
17. The driver should not be distracted for any reason.
18. The teachers in the bus, students, and bus monitors are responsible for maintaining discipline in the buses and any violation of rules should be reported to the Principal.
19. The transport in-charge is to be consulted for details of bus routes.

SCHOOL TIMINGS ARE AS FOLLOWS :-

SCHOOL TIMING (SUMMER) SESSION : 2021-22

| Shift | Arrival | School Timing |
|--------------|----------------|--------------------------|
| Senior | 06.55 A.M. | 07:00 A.M. to 01:10 P.M. |
| Morning | 07.55 A.M. | 08:00 A.M. to 12:00 Noon |
| Middle | 08:55 A.M. | 09:00 A.M. to 02:35 P.M. |

SCHOOL TIMING (WINTER) SESSION : 2021-22

| Shift | Arrival | School Timing |
|--------------|----------------|--------------------------|
| Senior | 07.55 A.M. | 08:10 A.M. to 02:10 P.M. |
| Morning | 08:55 A.M. | 09:00 A.M. to 01:00 P.M. |
| Middle | 09:55 A.M. | 10:00 A.M. to 03:15 P.M. |

RULES TO BE OBSERVED FOR THE PAYMENT OF SCHOOL FEES

1. Monthly Fees are to be **paid on working days** from the 1st day of the month to the 25th day between 08.00 a.m. to 1.00 p.m. In case 25th day of the month is a holiday, 26th day of month shall be considered as the last day for fee payment of the respective month.
2. No fees will be accepted on other days.
3. Non payment of fees beyond 2 months could be reason to send defaulter home and even **STRIKE OFF THE NAME FROM THE ROLLS**.
4. Results/Promotions will be held up till all dues are cleared September/March.
5. The names of the students who fail to pay fees for two consecutive months will be struck off from the school Roll and Re-admission (50% of admission fee) will be collected.
6. Late fee of Rs. 100 will be charged if the fee of the month is not paid within 25th day of the month.
7. Annual fee must be deposited on or before summer vacation.
8. Payment can be made on-line by card / cheque (on local banks only) payable to "Guru Gobind Singh Public School, Bokaro". In case the cheque is dishonored, a penalty of Rupees 300 shall be imposed.
9. Do not entrust cash with very young children.
10. Fees for "February and March" and "May and June" are required to be paid by 15th February and 25th May respectively.
11. School reserves the right to increase fees, if necessary, at any time to meet the increasing cost.
12. All fees of first semester and second semester should be cleared before 25th September and 15th February respectively.

SCHOOL UNIFORM

It is mandatory for students attending school to come in neat and well pressed / ironed school uniform to enhance their self esteem and bring uniformity in the campus. It is compulsory for every students to follow the school uniform code in proper design and quality.

BOYS

| SEASON | DAYS | CLASSES | UNIFORM |
|--------|--|--------------------------|--|
| SUMMER | Tuesday to Thursday | Nursery to Std IV | White Shirt with monogram, Grey Shorts, Black shoes, white socks with Grey band. |
| | | Std V to Std XII | White Shirt with monogram, Grey Trousers, Black shoes, white socks with Grey band. |
| | Monday | Nursery to Std IV | White Shirt with monogram, White shorts, white canvas shoes, white socks with House colour band |
| | | Std V to Std XII | White Shirt with monogram, White Trousers, White Canvas shoes, white socks with house colour band |
| | Friday | Nursery to Std XII | House T-shirt with house track, Socks with house band and White canvas shoes. |
| | Note : Maroon Patka for Sikh Boys | | |

| SEASON | DAYS | CLASSES | UNIFORM |
|---------------|------------------|-------------------|---|
| WINTER | Monday to Friday | Nursery to Std V | Uniform same as summer along with Pullover with monogram oswal cashmillon shade 540 |
| | | Std VI to Std XII | Uniform same as summer with maroon Blazer along with monogram |

GIRLS

| SEASON | DAYS | CLASSES | UNIFORM |
|---------------|---------------------|--------------------|---|
| SUMMER | Tuesday to Thursday | Nursery to Std III | One piece Tunic Frock with white top and white/blue check skirt, black shoes & white socks with grey band |
| | | Std IV to Std X | White shirt with monogram, Blue & white check skirt, black shoes & white socks with grey band |
| | | Std XI to Std XII | White Salwar Kameej with Blue Polka dots, white Dupatta, black shoes & white socks with grey band |
| | Monday | Nursery to Prep | One piece Tunic Frock with White top and White skirt, White canvas shoes, White socks with house band |
| | | Std I to Std X | White Skirt, white shirt with monogram, white canvas shoes, white socks with House band |
| | | Std XI to Std XII | White salwar Kameej, white Dupatta, white canvas shoes, white socks with House band |
| | Friday | Nursery to Std XII | House T-Shirt with House track, Socks with House band, white canvas shoes |
| WINTER | Monday to Friday | Nursery to Std V | Uniform same as summer along with Pullover of with monogram oswal cashmillon shade 540 |
| | | Std VI to Std XII | Uniform same as summer and Maroon Blazer along with monogram |

Note : i) Girls should be in white stockings only in winter.

- ii) Students should carry a big white handkerchief from Nur to Std XII on all working days.
- iii) Girls having shoulder length hair will plait it and apply only two hair pins.

RULES FOR DISCIPLINE

At the Main Gate :

1. If any student late by five minutes, the committee will allow him/her by giving him/her warning. Late coming will be recorded in the pupil's Almanac and is to be signed by the Parents/Guardians. Class Teacher will verify the same the student will not get the attendance of that day.

Three times late arrival to the school will be resulting in him/her being send back home after calling the parents.

2. The committee will not allow the late comers to enter the school premises after five minutes and the Main Gate will be closed.

Assembly Area:

1. Proper Uniform of the students would be checked in the assembly every day.
2. If the student is not in his/her proper uniform, the class teacher will mention the complaint in his/her school Almanac. But after three consecutive reminders, the committee will take action and will decide to send him/her back along with his/her parent/guardian.
3. The disciplinary committee will also take action against those who have long hair and beard as well as improper uniform.
4. The dispersal of the students will take place class wise under the guidance of the class teachers.
5. The house masters and house teachers should not allow the students to go directly to the washroom during assembly.
6. Students will not leave their classroom without outgoing pass.

7. House masters and house teachers during recess are responsible for maintaining discipline floor wise.
8. House prefects (students) are also responsible for maintaining discipline during morning assembly, recess and dispersal.
9. House masters are responsible for the distribution of the duties among house teachers.
10. During the dispersal time house masters, house teacher and PETs will manage the dispersal after that they will do their assigned duty.
11. House teachers and house prefects will be assigned duties floor wise.
12. On the basis of the performance/behaviour of the students the committee will issue the merit and the demerit card. On the issuance of 3rd demerit card, the student will be suspended from the school.
13. If a parent/guardian report to the V. P. for taking his/her ward just after the Periodic Test, he/she will be marked absent for that day. However, his/her Periodic Test will be evaluated.
- 14. Students must come to school in uniform only. This rule applies even when they come to school for any purpose other than attending classes or even after school hours.**

NON COMPLIANCE OF RULES

Action to be taken:

1. If a student is found in any in-disciplinary act, discipline committee must intervene in this matter. A written report must come to the Principal. On the basis of that the Principal must call a meeting with all the members immediately.
2. Based on the decision in the meeting, the following actions have to be taken-
 - a. **Parents call - warning** - written information in the school Almanac
 - b. **Parents call** - Suspension-Written Information (7-10 days) in the school Almanac.
 - c. **Parents Call** - TC

For a - If a student creates problem for the first time and the matter is not that serious.

b - If a student creates problem after warning and the matter is serious.

c - If a student creates problem after warning and suspension and the matter is serious.

WEEK WISE DISTRIBUTION OF HOUSE ON DUTY WITH ASSEMBLY THEME (SESSION 2021-2022)

| Month | Date | House | Theme |
|----------------|--|--------|---|
| April -2021 | 1 st to 3 rd | Pawan | Creativity |
| | 5 th to 10 th | Pani | Togetherness and Community Welfare |
| | 12 th to 17 th | Dharat | Motivation |
| | 19 nd to 24 th | Akash | Save Planet Earth |
| | 26 th to 1 st May | Pawan | Habit of Reading |
| May-2021 | 3 rd to 8 th May | Pani | International May Day |
| June-2021 | 14 th to 19 th | Dharat | Environment |
| | 21 st to 26 th | Akash | Importance of Yoga |
| | 28 th to 3 rd July | Pawan | Fight against drugs and illicit trafficking |
| July-2021 | 5 th to 10 th | Pani | School Foundation |
| | 12 th to 17 th | Dharat | Joy of Craving |
| | 19 th to 24 th | Akash | Strength of Wisdom |
| | 26 th to 31 st | Pawan | Curiosity |
| August 2021 | 2 nd to 7 th | Pani | Swachh GGPS |
| | 9 th to 14 th | Dharat | Tribute to Quit India |
| | 16 th to 21 st | Akash | Independence Day |
| | 23 rd to 28 th | Pawan | Inter GGPS Activities |
| | 30 th to 4 th Sept. | Pani | Eulogy to Teachers' |
| September 2021 | 6 th to 11 th | Dharat | Humanity |
| | 13 th to 18 th | Akash | Hindi Diwas-Abhivyaakti |
| | 20 th to 25 th | Pawan | Positive Approach |
| | 27 th to 2 nd Oct. | Pani | Patriotism & Non-Violence |
| October 2021 | 4 th to 9 th | Dharat | Post & Telegraph |
| | 18 th to 23 rd | Akash | Adulation to APJ Kalam |
| | 25 th to 20 th | Pawan | Vigilance |
| November 2021 | 1 st to 2 nd | Pani | Communal Harmony |
| | 15 th to 20 th | Dharat | Jharkhand Foundation & Childrens' Day |
| | 22 nd to 27 th | Akash | Cultural |
| | 29 th to 4 th Dec. | Pawan | AIDS Awareness |
| December 2021 | 6 th to 11 th | Pani | Protection of Girl Child |
| | 13 th to 18 th | Dharat | Health & Fitness |
| | 20 th to 24 th | Akash | Christmas |
| January 2022 | 3 rd to 8 th | Pawan | Need for Oil Conservation |
| | 10 th to 15 th | Pani | Road Safety |
| | 17 th to 22 nd | Dharat | Tourism |
| | 24 th to 29 th | Akash | Republic Day |
| February 2022 | 31 st Jan. to 5 th | Pawan | Homage to Martyrs |
| | 7 th to 12 th | Pani | Economic Growth |
| | 14 th to 19 th | Dharat | Consumer Awareness |
| | 21 st to 26 th | Akash | Disaster Management |
| March 2022 | 28 th Feb to 5 th Mar. | Pawan | Exam Time |
| | 7 th to 12 th | Pani | Exam Time |
| | 14 th to 19 th | Dharat | Exam Time |
| | 21 st to 26 th | Akash | Exam Time |
| | 28 th to 31 st | Pawan | Exam Time |

SCHOOL ACTIVITY PLANNER 2021-22

(Primary Wing)

| MONTH | DATE | DAY | EVENT |
|------------------|----------|----------|---|
| April | 01-04-21 | Thursday | Session begins |
| | 09-04-21 | Friday | Baisakhi Celebration |
| | 16-04-21 | Friday | Movie Time (Nur. to Std. I) |
| | 23-04-21 | Friday | Movie Time (Std. II & Std. III) |
| | 30-04-21 | Friday | Inter House Drawing Competition |
| May | 07-05-21 | Friday | Indoor Games Nur-Puzzle Game Prep - Ludo, Std. I to III - Carom |
| June | 18-06-21 | Friday | World Environment Day Celebration |
| | 21-06-21 | Monday | International Yoga Day Celebration |
| | 25-06-21 | Friday | Inter House show and tell competition |
| July | 02-07-21 | Friday | Inter House English Rhymes/Poem Competition |
| | 09-07-21 | Friday | Cook Without Fire |
| | 16-07-21 | Friday | Inter House English Calligraphy Competition |
| | 23-07-21 | Friday | Sapling Plantation |
| | 24-07-21 | Saturday | PTM |
| | 30-07-21 | Friday | Inter House Story Telling Competition |
| August | 06-08-21 | Friday | Inter House Quiz Competition |
| | 13-08-21 | Friday | Inter House Patriotic Song Competition |
| | 15-08-21 | Sunday | Independence Day |
| | 20-08-21 | Friday | Rakhi Making Competition |
| | 27-08-21 | Friday | Radha-Krishna Competition (Nur-Std. I) Role Play (Std II & Std III) |
| September | 05-09-21 | Sunday | Teacher's Day Celebration |
| | 10-09-21 | Friday | Inter House Hindi Calligraphy Competition |
| October | 01-10-21 | Friday | Inter House Fancy Dress Competition |
| | 08-10-21 | Friday | Mask Making Competition |
| | 22-10-21 | Friday | Inter House Musical Chair (Nur-Std.-I) Inter House Basketball competition (Std. II-III) |
| | 29-10-21 | Friday | Diya Decoration Competition (Nur-Std.) Rangoli Making Competition - Girls (Std. II & III) Toran Making Competition - Boys (Std. II & III) |
| | 30-10-21 | Saturday | Result of Half yearly/Exhibition/PTM |

| MONTH | DATE | DAY | EVENT |
|-----------------|----------|-----------|---|
| November | 16-11-21 | Tuesday | Children's Day Celebration |
| | 17-11-21 | Wednesday | Gurupurab Celebration, Sec V |
| | 26-11-21 | Friday | Inter House Hindi Story Telling Competition |
| | 27-11-21 | Saturday | Annual Function |
| December | 03-12-21 | Friday | Inter House Hindi Rhyme Competition |
| | 10-12-21 | Friday | Inter House Dance Competition |
| | 17-12-21 | Friday | Inter House Hindi Spelling Competition |
| | 23-12-21 | Thursday | Annual Sports |
| January | 07-01-22 | Friday | Kite Making Competition |
| | 13-01-22 | Thursday | Pool Lunch |
| | 21-01-22 | Friday | Inter House English Spelling Competition |
| | 29-01-22 | Saturday | Parent's Teacher Meet |

(Middle Wing)

| MONTH | DATE | DAY | EVENT |
|--------------|----------|-----------|---|
| April | 01-04-21 | Thursday | Session begins |
| | 16-04-21 | Friday | Inter House English Extempore (IV & V) |
| | 23-04-21 | Friday | Visit to Ashalata Orphanage (VI & VII) |
| | | | Science Museum |
| | | | Inter House Chess (Boys) (Final) (VI to VII) |
| June | 18-06-21 | Friday | Inter House Debate (English) (VI & VII) |
| | | | Inter House Basketball (Girls) (Final) (VI & VII) |
| | | | World Environment Day Celebration |
| | 21-06-21 | Monday | International Yoga Day Celebration |
| | 25-06-21 | Friday | Inter House Sanskrit Skit (IV - VII) |
| | | | Out of waste - plogging (IV - VII) |
| | | | Inter House Basketball (Boys) (Final) (VI & VII) |
| July | 02-07-21 | Friday | Inter House Recitation (IV) |
| | 07-07-21 | Wednesday | Foundation Day (School/GGPS) |
| | 09-07-21 | Friday | Inter House Story Telling (V) |
| | | | Inter House Kho-Kho (Boys) (VI & VII) |
| | 16-07-21 | Friday | Inter House Debate (Hindi) (VI & VII) |
| | | | Inter House Kho-Kho (Girls) (VI & VII) |
| | 23-07-21 | Friday | Inter House Hindi Kavita Path (Hasya Rasa) (IV & V) |
| | 24-07-21 | Saturday | PTM |

| MONTH | DATE | DAY | EVENT |
|------------------|----------|-----------|---|
| | | | Inter House Hindi Kavita Path (Veer Rasa) (VI & VII) |
| | | | Inter House Volley Ball (Boys) (VI & VII) |
| August | 06-08-21 | Friday | Inter House Quiz Competition (VI & VII) |
| | | | Inter House Throw Ball (Boys) (IV & V) |
| | 13-08-21 | Friday | Inter House Patriotic Group Song (IV & V) |
| | 15-08-21 | Sunday | Independence Day |
| | 20-08-21 | Friday | Inter House Spell-a-Thon (IV) |
| | | | Inter House Indian Classical Raga (VI & VII) |
| | 27-08-21 | Friday | Inter House Indian Classical Raga (V & VII) |
| September | 05-09-21 | Sunday | Teacher's Day Celebration |
| October | 08-10-21 | Friday | Inter House Word Game Competition (IV - VII) |
| | | | Inter House Badminton (Boys) (IV & V) |
| | | | Inter House Face Painting (Boys & Girls) (VI & VII) |
| | 22-10-21 | Friday | Inter House Badminton (Girls) (IV & V) |
| | 29-10-21 | Friday | Inter House Rangoli/Diwali Lamp Making / Diya Decoration Competition (IV & V) |
| | 30-10-21 | Saturday | Result of Half Yearly Exhibition / PTM |
| November | 16-11-21 | Tuesday | Children's Day Celebration |
| | 17-11-21 | Wednesday | Gurupurab Celebration, Sec V |
| | 26-11-21 | Friday | Inter House Fancy Dress Competition Doll - (IV) |
| | | | Inter House Cricket (Boys) (VI & VII) |
| | 27-11-21 | | Annual Function |
| December | 03-12-21 | Friday | Inter House Dance Competition (IV to VII) |
| | 23-12-21 | Thursday | Annual Sports |
| January | 07-01-22 | Friday | Pool Lunch (IV - VII) |
| | 29-01-22 | Saturday | Parent's Teacher Meet |

(Std. VIII to Std. XII)

| MONTH | DATE | DAY | EVENT |
|--------------|----------|----------|-----------------------------------|
| April | 01-04-21 | Thursday | New Session Begins |
| | 16-04-21 | Friday | Inter House Rope Skipping (Final) |
| | 23-04-21 | Friday | Inter House Chess (Girls) (Final) |

| MONTH | DATE | DAY | EVENT |
|-----------|----------------------------|--------------------------|---|
| May | 10-05-21 | Monday | School Closes for Summer Vacation |
| June | 12-06-21 | Saturday | Staff Meeting |
| | 14-06-21 | Monday | School Reopens after Summer Vacation |
| | 18-06-21 | Friday | World Environment Day Celebration |
| | 21-06-21 | Monday | International Yoga Day Celebration |
| | 25-06-21 | Friday | Inter House Basketball (Girls) (Final) |
| | | | Inter House Debate (English) |
| July | 02-07-21 | Friday | Inter House Basketball (Boys) (Final) Inter House Debate (Hindi) |
| | 07-07-21 | Wednesday | School Foundation Day |
| | 16-07-21 | Friday | Inter House (Hindi) Extempore |
| | | | Inter House Chess (Boys) (Final) |
| | 23-07-21 | Friday | Kho-Kho (Boys) |
| | 24-07-21 | Saturday | Parents' Teacher Meet |
| | 30-07-21 | Friday | Inter House Volleyball (Boys) (Final) |
| | | | Inter House Extempore (English) |
| August | 06-08-21 | Friday | Inter House Quiz/ Inter House Volleyball (Girls Final) |
| | 13-08-21 | Friday | Inter House Group Dance |
| | 15-08-21 | Sunday | Independence Day |
| | 20-08-21 | Friday | Kho-Kho (Girls) Just A Minute (VIII-X) (Boys & Girls) |
| | 28-08-21 to 29-08-21 | Saturday to Sunday | Inter GGPS Activities Meet |
| September | 05-09-21 | Sunday | Teacher's Day Celebration |
| October | 08-10-21 | Friday | Inter House Badminton (Boys) (Final) |
| | 22-10-21 | Friday | Inter House Group Song |
| | 29-10-21 | Friday | Inter House Badminton (Girls) (Final) |
| | 30-10-21 | Saturday | Half Yearly Results/PTM & Exhibition |
| November | 16-11-21 | Tuesday | Children's Day Celebration |
| | 17-11-21 | Wednesday | Gurupurab Celebration, Sec V |
| | 18-11-21 | Thursday | Gurupurab Celebration, Chas |
| | 19-11-21 | Friday | Guru Nanak Dev ji Jayanti Celebration |
| | 27-11-21 | Saturday | Annual Function |
| December | 21-12-21 | Tuesday | Annual Sports, Chas |
| | 23-12-21 | Thursday | Annual Sports, GGPS, Sec V |
| January | 26-01-22 | Wednesday | Republic Day |
| | 29-01-22 | Saturday | Parent's Teacher Meet |

EXAMINATION SCHEDULE (2021-22) (Primary Wing)

| Date | Day | Pre-Nursery | Nursery | Prep | Std - 1 | Std - 2 | Std - 3 |
|----------|---------|-------------------|-------------------|-------------------|------------------|------------------|---------------|
| 19-04-21 | Monday | English Oral | English Oral | Maths | English | Hindi | English |
| 26-04-21 | Monday | Maths Oral | English (Written) | English (Written) | Hindi | English | Hindi |
| 03-05-21 | Monday | English (Written) | Hindi (Oral) | English (Oral) | Maths | Maths | EVS |
| 15-06-21 | Tuesday | Maths (Oral) | Hindi (Written) | Hindi (Written) | EVS | EVS | Computer Sc. |
| 22-06-21 | Tuesday | English (Oral) | Maths (Oral) | Hindi (Oral) | Comp. Sc. (Oral) | GK (Oral) | Maths |
| 28-06-21 | Monday | Maths (Written) | Maths (Written) | EVS | GK (Oral) | Comp. Sc. (Oral) | GK (Oral) |
| 05-07-21 | Monday | English (Written) | English (Oral) | Maths | M. Sc. (Oral) | M. Sc. (Oral) | M. Sc. (Oral) |
| 12-07-21 | Monday | Maths (Written) | Hindi (Written) | English (Oral) | English | Hindi | English |
| 19-07-21 | Monday | English (Written) | Maths (Written) | English (Written) | Hindi | English | Hindi |
| 26-07-21 | Monday | Maths (Written) | English (Oral) | Hindi (Oral) | Maths | Maths | EVS |
| 09-08-21 | Monday | English (Written) | English (Written) | Hindi (Written) | EVS | EVS | Computer Sc. |
| 16-08-21 | Monday | Maths (Written) | Hindi (Oral) | EVS | Comp. Sc. (Oral) | GK (Oral) | Maths |
| 23-08-21 | Monday | English (Written) | Hindi (Written) | Maths | GK (Oral) | Comp. Sc. (Oral) | GK (Oral) |
| 31-08-21 | Tuesday | Maths (Written) | Maths (Written) | English (Oral) | M.Sc. (Oral) | M.Sc. (Oral) | M.Sc. (Oral) |
| 06-09-21 | Monday | English (Written) | English (Oral) | English (Written) | English | Hindi | English |
| 13-09-21 | Monday | Maths (Written) | English (Written) | Hindi (Written) | Hindi | English | Hindi |

HALF YEARLY EXAMINATION 18-09-2021 (Onwards)

| Date | Day | Pre-Nursery | Nursery | Prep | Std - 1 | Std - 2 | Std - 3 |
|----------|--------|-------------------|-------------------|-------------------|------------------|------------------|--------------|
| 18-10-21 | Monday | English (Oral) | Hindi (Oral) | EVS | Maths | Maths | Computer Sc. |
| 25-10-21 | Monday | Maths (Oral) | Hindi (Written) | Maths | EVS | EVS | Maths |
| 15-11-21 | Monday | English (Written) | English (Oral) | English (Oral) | Comp. Sc. (Oral) | GK (Oral) | EVS |
| 22-11-21 | Monday | Maths (Written) | English (Written) | English (Written) | English | Hindi | English |
| 29-11-21 | Monday | English (Written) | Maths (Oral) | Hindi (Oral) | Hindi | English | Hindi |
| 06-12-21 | Monday | Maths (Written) | Maths (Written) | Hindi (Written) | GK (Oral) | Comp. Sc. (Oral) | Maths |
| 13-12-21 | Monday | English (Written) | English (Oral) | EVS | M.Sc. (Oral) | EVS | EVS |
| 20-12-21 | Monday | Maths (Written) | English (Written) | Maths | Maths | Maths | Computer Sc. |
| 03-01-22 | Monday | English (Written) | Hindi (Oral) | English (Oral) | EVS | M.Sc. (Oral) | GK (Oral) |
| 10-01-22 | Monday | Maths (Written) | Hindi (Written) | English (Written) | Comp.Sc. (Oral) | Hindi | M.Sc. (Oral) |
| 17-01-22 | Monday | English (Written) | Maths (Oral) | Hindi (Oral) | English | English | Hindi |
| 24-01-22 | Monday | Maths (Written) | Maths (Written) | Hindi (Written) | Hindi | Comp. Sc. (Oral) | English |

Std IV to Std VII

| Date | Day | Std IV | Std V | Std VI | Std VII |
|----------|---------|--------------|--------------|--------------|--------------|
| 19-04-21 | Monday | | | Maths | Science |
| 26-04-21 | Monday | English | Maths | Computer Sc. | English |
| 03-05-21 | Monday | Computer Sc. | English | English | Maths |
| 15-06-21 | Tuesday | Maths | EVS | S.Sc. | Hindi |
| 21-06-21 | Monday | EVS | Sanskrit | Science | Sanskrit |
| 28-06-21 | Monday | Hindi | Computer Sc. | Hindi | S.Sc. |
| 05-07-21 | Monday | English | Hindi | Sanskrit | Computer Sc. |
| 12-07-21 | Monday | Computer Sc. | Maths | Maths | Science |
| 19-07-21 | Monday | Maths | EVS | Computer Sc. | English |
| 26-07-21 | Monday | EVS | English | English | Maths |
| 09-08-21 | Monday | Hindi | Sanskrit | S.Sc. | Hindi |
| 16-08-21 | Monday | English | Computer Sc. | Science | Sanskrit |
| 23-08-21 | Monday | Computer Sc. | Hindi | Hindi | S.Sc. |
| 31-08-21 | Tuesday | Maths | English | Sanskrit | Computer Sc. |
| 06-09-21 | Monday | EVS | Maths | Maths | Science |
| 13-09-21 | Monday | Hindi | EVS | Computer Sc. | English |

HALF YEARLY EXAMINATION 18-09-2021 Onwards

| | | | | | |
|----------|--------|--------------|--------------|--------------|--------------|
| 18-10-21 | Monday | English | Sanskrit | English | Maths |
| 25-10-21 | Monday | Computer Sc. | Hindi | S.Sc. | Hindi |
| 15-11-21 | Monday | Maths | Computer Sc. | Science | Sanskrit |
| 22-11-21 | Monday | EVS | Maths | Hindi | S.Sc. |
| 29-11-21 | Monday | Hindi | English | Sanskrit | Computer Sc. |
| 06-12-21 | Monday | English | EVS | Maths | Science |
| 13-12-21 | Monday | Computer Sc. | Sanskrit | Computer Sc. | English |
| 20-12-21 | Monday | Maths | Computer Sc. | English | Maths |
| 03-01-22 | Monday | EVS | Hindi | S.Sc. | Hindi |
| 10-01-22 | Monday | English | EVS | Hindi | S.Sc. |
| 17-01-22 | Monday | English | EVS | Hindi | S.Sc. |
| 24-01-22 | Monday | Computer Sc. | English | Sanskrit | Computer Sc. |

Examination Schedule - Session (2021-22)

| Date | Day | Std VIII | Std IX | Std X | Std XI | STD XII |
|----------|----------|-------------|-------------|-------------|--|------------------------------------|
| 19-04-21 | Monday | English | Science | Mathematics | | English |
| 26-04-21 | Monday | Science | English | S. Sc. | | Chem./B. St./ Pol Sc. |
| 03-05-21 | Monday | Mathematics | Mathematics | Science | | Bio/CS/IP/ Eco/PE/ Hindi/Snk |
| 15-06-21 | Tuesday | S. Sc. | Hindi/Snk | English | | Maths/PE/IP/ Hindi/Snk |
| 22-06-21 | Tuesday | Comp. Sc. | S. Sc. | IT | | Phy/Accts/ Hist. |
| 28-06-21 | Monday | Hindi | IT/AI | Hindi/Snk | | English |
| 05-07-21 | Monday | Sanskrit | Mathematics | Science | | Chem/ B.st./ Pol Sc. |
| 12-07-21 | Monday | English | Science | Mathematics | | Bio/CS/IP/ Eco/PE/ Hindi/Snk |
| 19-07-21 | Monday | Science | English | S. Sc. | | Maths/PE/IP/ Hindi/Snk |
| 26-07-21 | Monday | Mathematics | Mathematics | Science | | Phy/Accts/ Hist. |
| 05-08-21 | Thursday | | | | English | |
| 09-08-21 | Monday | S. Sc. | Hindi/Snk | English | Maths/PE/IP/ Hindi/Snk/ Ent | English |
| 12-08-21 | Thursday | | | | Phy/Accts/ Hist | |
| 16-08-21 | Monday | Comp. Sc. | S. Sc. | IT | Bio/CS/IP/ Eco/PE/Hn/ Ent/Snk | Chem/B. St./ Pol. Sc. |
| 23-08-21 | Monday | Hindi | IT/AI | Hindi/Snk | Chem/B. St./ Pol. Sc. | Bio/CS/IP/ Eco/PE/ Hindi/Snk |
| 31-08-21 | Tuesday | Sanskrit | English | S. Sc. | English | Maths/PE/IP/ Hindi/Snk |
| 06-09-21 | Monday | English | Science | Mathematics | Maths/PE/ IP/Hindi/ Sanskrit/Ent | Phy/Accts/ Hist. |
| 13-09-21 | Monday | Science | English | S. Sc. | Phy/Accts/ Hist. | English |

Half - Yearly Examination 18-09-2021 Onwards

| Date | Day | Std VIII | Std IX | Std X | Std XI | STD XII |
|----------|--------|-------------|-------------|-----------|---|------------------------------------|
| 18-10-21 | Monday | Mathematics | Mathematics | Science | Bio/CS/IP/ Eco/PE/ Hindi/Snk/ Ent. | Chem/B.St./ Pol Sc. |
| 25-10-21 | Monday | S. Sc. | Hindi/Snk | English | Chem/Bst/ Pol Sc. | Bio/CS/IP/ Eco/PE/ Hindi/Snk |
| 15-11-21 | Monday | Comp. Sc. | S. Sc. | IT | English | Maths/PE/ IP/Hindi/ Sanskrit |
| 22-11-21 | Monday | Hindi | IT/AI | Hindi/Snk | Maths/PE/ IP/Hindi/ Sanskrit/Ent | Phy/Accts/ Hist. |
| 29-11-21 | Monday | Sanskrit | S. Sc. | | Phy/Accts/ Hist. | |
| 06-12-21 | Monday | English | Science | | Bio/CS/IP/ Eco/PE/ Hindi/Snk/ Ent | |
| 13-12-21 | Monday | Science | English | | Chem/Bst/ Pol Sc. | |
| 20-12-21 | Monday | Mathematics | Mathematics | | English | |
| 03-01-22 | Monday | S. Sc. | Hindi/Snk | | Maths/PE/ IP/Hindi/ Sanskrit/Ent | |
| 10-01-22 | Monday | Comp. Sc. | S. Sc. | | Phy/Accts/ Hist. | |
| 17-01-22 | Monday | Hindi | IT/AI | | Bio/CS/IP/ ECO/PE/ Hindi/Snk/ Ent | |
| 24-01-22 | Monday | Sanskrit | Science | | Chem/Bst/ Pol Sc. | |

SCHOOL EXAMINATION SCHEDULE (2021-2022)

PRE-NURSERY TO STD X

| Test | Month | Nursery to Std X |
|---------------|-----------|--------------------|
| Periodic Test | April | 19-04-2021 onwards |
| Half Yearly | September | 18-09-2021 onwards |

ANNUAL EXAM TO BE DECLARED LATER ON

STD XI AND STD XII

| Test | Month | Std XI | Std XII |
|-------------|-----------|--------------------|--------------------|
| Monday Test | August | 05-08-2021 onwards | 19-04-2021 onwards |
| Half Yearly | September | 18-09-2021 onwards | 18-09-2021 onwards |

ANNUAL EXAM TO BE DECLARED LATER ON

PRE-BOARD EXAMINATION FOR STD X AND XII

| Test | Month | Std X | Std XII |
|--------------|----------|--------------------|--------------------|
| Pre-Board-I | December | 03-12-2021 onwards | 03-12-2021 onwards |
| Pre-Board-II | January | 06-01-2022 onwards | ----- |

EXAMINATION AND PROMOTION

The entire academic session is divided into two terms: the first term assessment would be conducted based on syllabus of 30% followed by Mid term test comprising of half of the syllabus. The next term would be assessment with complete syllabus followed by Annual exam. It is compulsory for all students to appear in the assessments, the Mid term and final examinations to be promoted to the next higher class.

General criteria for promotion to the next higher class :

1. A student should get the minimum qualifying marks separately in theory and practical exam.
2. MT/PT would be conducted for classes Nur. to XII to assess the performance of students apart from Mid Term and Annual exam.
3. The assessment structure and examination for classes I to X has been prepared as per the guidelines of CBSE and comprises of two terms i.e. Term-1 and 2 as explained below :

| Subjects | TERM-1 (100 marks) (1 st half of the session) 20 marks Periodic Assessment + 80 marks for Half Yearly Exam | | TERM-2 (100 marks) (2 nd half of the session) 20 marks Periodic Assessment + 80 marks for Yearly Exam | |
|---|---|--|--|--|
| | PA 20 marks | Half Yearly Exam 80 marks | PA 20 marks | Yearly Exam 80 marks |
| Language -1 Language -2 Language -3 | • Periodic Test with syllabus covered till announcement of test dates by school | • Written exam for 80 marks with syllabus covered till announcement of Half Yearly exam dates by school. | • Periodic Test with syllabus covered till announcement of test dates by school | • Written exam for 80 marks with syllabus coverage of whole year |
| Mathematics Science Social Science | • Note Book Submission of 5 marks at term-end. | | • Note Book Submission of 5 marks at term-end | |
| Any other Subject | • Subject Enrichment Activities of 5 marks at term-end | | • Subject Enrichment Activities of 5 marks at term-end | |

ATTENDANCE RECORD

| Month | No. of Working Days | No. of Days Present | No. of Days Absent | Nature of Leave | Att. % | Class Teacher's Sign. | Parents/ Guardians Sign. |
|--------|---------------------|---------------------|--------------------|-----------------|--------|-----------------------|--------------------------|
| April | | | | | | | |
| May | | | | | | | |
| June | | | | | | | |
| July | | | | | | | |
| August | | | | | | | |
| Sept. | | | | | | | |
| Oct. | | | | | | | |
| Nov. | | | | | | | |
| Dec. | | | | | | | |
| Jan. | | | | | | | |
| Feb. | | | | | | | |
| March | | | | | | | |
| Total | | | | | | | |

Assessment Schedule

| ACADEMIC REPORT | | Date | P1 | Date | P2 | Date | P3 |
|---|---------------|------|----|------|----|------|----|
| English | | | | | | | |
| Maths | | | | | | | |
| Hindi | | | | | | | |
| Sanskrit | | | | | | | |
| Computer Science / IT / AI / IP | | | | | | | |
| S. Science | Hist / Civics | | | | | | |
| | Geography | | | | | | |
| | Economics | | | | | | |
| Science / EVS / Ent. | | | | | | | |
| Physics / Accts / Hist. | | | | | | | |
| Chemistry / B.St / Pol. Sc | | | | | | | |
| Biology / Eco | | | | | | | |
| Mu. / Skt. / G.K. / H. PHE | | | | | | | |
| Environmental Education Performing Art | | | | | | | |
| PE | | | | | | | |
| Class Teacher's Initials | | | | | | | |
| Parents/Guardian's Signature | | | | | | | |

Students must obtain the minimum qualifying marks in all subjects

Session 2021-2022

| Mid Term/Half Year | Date | P4 | Date | P5 | PBI | PB2 | Annual |
|--------------------|------|----|------|----|-----|-----|--------|
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |

REMARKS OF PRINCIPAL

| Date | REMARKS | Parent's Signature |
|------|---------|--------------------|
| | | |

REMARKS OF PRINCIPAL

| Date | REMARKS | Parent's Signature |
|------|---------|--------------------|
| | | |

REMARKS OF VICE-PRINCIPAL / IN-CHARGE

| Date | REMARKS | Parent's Signature |
|------|---------|--------------------|
| | | |

REMARKS OF VICE-PRINCIPAL / IN-CHARGE

| Date | REMARKS | Parent's Signature |
|------|---------|--------------------|
| | | |

REMARKS OF CLASS TEACHER

| Date | REMARKS | Parent's Signature |
|------|---------|--------------------|
| | | |

REMARKS OF CLASS TEACHER

| Date | REMARKS | Parent's Signature |
|------|---------|--------------------|
| | | |

REMARKS OF SUBJECT TEACHER

| Date | REMARKS | Parent's Signature |
|------|---------|--------------------|
| | | |

REMARKS OF SUBJECT TEACHER

| Date | REMARKS | Parent's Signature |
|------|---------|--------------------|
| | | |

REMARKS OF PARENTS

| Date | REMARKS | Teacher's Signature |
|------|---------|------------------------|
| | | |

REMARKS OF PARENTS

| Date | REMARKS | Teacher's Signature |
|------|---------|------------------------|
| | | |

REMARKS OF HOUSE MASTER/ACTIVITY IN-CHARGE

| Date | REMARKS | Parent's Signature |
|------|---------|--------------------|
| | | |

REMARKS OF HOUSE MASTER/ACTIVITY IN-CHARGE

| Date | REMARKS | Parent's Signature |
|------|---------|--------------------|
| | | |

UNIFORM & PERSONAL APPEARANCE RECORD

| Remarks & Date | School Authority |
|----------------|------------------|
| | |

UNIFORM & PERSONAL APPEARANCE RECORD

| Remarks & Date | School Authority |
|----------------|------------------|
| | |

REGULARITY & ABSENCE RECORD

[illegible]

REGULARITY & ABSENCE RECORD

[illegible]

BOOK ISSUED

[illegible]

BOOK ISSUED

[illegible]

STUDENT HEALTH CARD

School Year

Class/Sec

Age

.....

.....

.....

.....

.....

.....

.....

.....

.....

Photo
Stamp Size

This Card must be completed on the date the student enters school.

Student information

Name(Surname/Firstname/Middlename):.....

.....

Date of Birth (Day/Month/year) :

Nationality :

Language spoken :

Drug/food allergies :

Height :..... Weight :..... BMI :.....

Gender :..... Blood Group :

Parents' information

Name of Father :

Name of Mother :

Home address :

.....

Home phone No. :

Office address :

.....

Office phone No :

If I cannot be reached, please try :

Name :

Ph. No. : Relation :

A. Immunisation :-

| | | | |
|-------------|-------|------------|---|
| Hepatitis B | BCG | Oral Polio | DPT (Diphtheria, Pertussis, Tetanus) |
| Date: | Date: | Date: | Date: |

| | |
|---------------------------------------|---------|
| Haemophilus influenza type B (hib) | Measles |
| Date: | Date: |

| | | | |
|--------------|-----------|----------------------------|-------|
| Pneumococcus | Influenza | Chicken pox (Varicella) | MMR |
| Date: | Date: | Date: | Date: |

| | | | |
|---------|----------------|-------------|--|
| Rubella | Thyphoid fever | Hepatitis A | HPV (Human papillomavirus for girls) |
| Date: | Date: | Date: | Date: |

| | | | |
|--------------------------|---------------|--------------|-------|
| Japanese Encephalitis | Herpes Zoster | Dengue fever | COVID |
| Date: | Date: | Date: | Date: |

Is your child on medication? Yes No

If YES, does your child take it himself/ (Please circle) Yes No

Please list the name of the medication and frequency :

.....
.....

Does your child wear glasses/contact lenses? (Please circle) Yes No

History of any chronic/major illness - ever experienced

Is your child differently abled ?

The following health conditions can be a concern, please circle any that applies.

| | | |
|----------------------------|-----|----|
| Allergic to insect stings. | Yes | No |
| Convulsion/Epilepsy | Yes | No |
| Recurring ear infection | Yes | No |
| Hearing difficulties | Yes | No |
| Frequent headaches | Yes | No |
| Orthopedic problems | Yes | No |
| Post-operative condition | Yes | No |
| Rheumatic fever | Yes | No |
| Skin Problems | Yes | No |

If yes, please state :

| | | |
|-----------------|-----|----|
| Visual problems | Yes | No |
|-----------------|-----|----|

Others :

Family doctor's name with mobile numbers :

.....
.....

I certify that all information given on this card is complete and correct.

.....
Parent's signature

.....
Date

LATE - COMING/ABSENCE/ETC.

| Apr. | May | June | July | Aug. |
|------|-----|------|------|------|
| 1 | 1 | 1 | 1 | 1 |
| 2 | 2 | 2 | 2 | 2 |
| 3 | 3 | 3 | 3 | 3 |
| 4 | 4 | 4 | 4 | 4 |
| 5 | 5 | 5 | 5 | 5 |
| 6 | 6 | 6 | 6 | 6 |
| 7 | 7 | 7 | 7 | 7 |
| 8 | 8 | 8 | 8 | 8 |
| 9 | 9 | 9 | 9 | 9 |
| 10 | 10 | 10 | 10 | 10 |
| 11 | 11 | 11 | 11 | 11 |
| 12 | 12 | 12 | 12 | 12 |
| 13 | 13 | 13 | 13 | 13 |
| 14 | 14 | 14 | 14 | 14 |
| 15 | 15 | 15 | 15 | 15 |
| 16 | 16 | 16 | 16 | 16 |
| 17 | 17 | 17 | 17 | 17 |
| 18 | 18 | 18 | 18 | 18 |
| 19 | 19 | 19 | 19 | 19 |
| 20 | 20 | 20 | 20 | 20 |
| 21 | 21 | 21 | 21 | 21 |
| 22 | 22 | 22 | 22 | 22 |
| 23 | 23 | 23 | 23 | 23 |
| 24 | 24 | 24 | 24 | 24 |
| 25 | 25 | 25 | 25 | 25 |
| 26 | 26 | 26 | 26 | 26 |
| 27 | 27 | 27 | 27 | 27 |
| 28 | 28 | 28 | 28 | 28 |
| 29 | 29 | 29 | 29 | 29 |
| 30 | 30 | 30 | 30 | 30 |
| | 31 | | 31 | 31 |

ABBREVIATION : Late - LT
 Leave - LV
 Absence - AB
 Out of Uniform - OU

LATE - COMING/ABSENCE/ETC.

| Sep. | Oct. | Nov. | Dec. | Jan. | Feb. |
|------|------|------|------|------|------|
| 1 | 1 | 1 | 1 | 1 | 1 |
| 2 | 2 | 2 | 2 | 2 | 2 |
| 3 | 3 | 3 | 3 | 3 | 3 |
| 4 | 4 | 4 | 4 | 4 | 4 |
| 5 | 5 | 5 | 5 | 5 | 5 |
| 6 | 6 | 6 | 6 | 6 | 6 |
| 7 | 7 | 7 | 7 | 7 | 7 |
| 8 | 8 | 8 | 8 | 8 | 8 |
| 9 | 9 | 9 | 9 | 9 | 9 |
| 10 | 10 | 10 | 10 | 10 | 10 |
| 11 | 11 | 11 | 11 | 11 | 11 |
| 12 | 12 | 12 | 12 | 12 | 12 |
| 13 | 13 | 13 | 13 | 13 | 13 |
| 14 | 14 | 14 | 14 | 14 | 14 |
| 15 | 15 | 15 | 15 | 15 | 15 |
| 16 | 16 | 16 | 16 | 16 | 16 |
| 17 | 17 | 17 | 17 | 17 | 17 |
| 18 | 18 | 18 | 18 | 18 | 18 |
| 19 | 19 | 19 | 19 | 19 | 19 |
| 20 | 20 | 20 | 20 | 20 | 20 |
| 21 | 21 | 21 | 21 | 21 | 21 |
| 22 | 22 | 22 | 22 | 22 | 22 |
| 23 | 23 | 23 | 23 | 23 | 23 |
| 24 | 24 | 24 | 24 | 24 | 24 |
| 25 | 25 | 25 | 25 | 25 | 25 |
| 26 | 26 | 26 | 26 | 26 | 26 |
| 27 | 27 | 27 | 27 | 27 | 27 |
| 28 | 28 | 28 | 28 | 28 | 28 |
| 29 | 29 | 29 | 29 | 29 | 29 |
| 30 | 30 | 30 | 30 | 30 | |
| | 31 | | 31 | 31 | |

ABBREVIATION : Late - LT
Leave - LV
Absence - AB
Out of Uniform - OU

NAME OF THE CLASS TEACHER

SUBJECT TEACHERS

NAME

SUBJECT

1.....

2.....

3.....

4.....

5.....

6.....

7.....

8.....

9.....

10.....

TIME TABLE

| PERIOD | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 |
|--------|---|---|---|---|---|---|---|---|
| Time | | | | | | | | |
| Mon | | | | | | | | |
| Tue | | | | | | | | |
| Wed | | | | | | | | |
| Thur | | | | | | | | |
| Fri | | | | | | | | |
| Sat | | | | | | | | |

TIME TABLE

| PERIOD | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 |
|--------|---|---|---|---|---|---|---|---|
| Time | | | | | | | | |
| Mon | | | | | | | | |
| Tue | | | | | | | | |
| Wed | | | | | | | | |
| Thur | | | | | | | | |
| Fri | | | | | | | | |
| Sat | | | | | | | | |

TIME TABLE

| PERIOD | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 |
|--------|---|---|---|---|---|---|---|---|
| Time | | | | | | | | |
| Mon | | | | | | | | |
| Tue | | | | | | | | |
| Wed | | | | | | | | |
| Thur | | | | | | | | |
| Fri | | | | | | | | |
| Sat | | | | | | | | |